

Minutes of the Annual Meeting of the Board of Directors

Name of Corporation: _____

The regular meeting of the Board of the Directors was held on _____, _____

At the following address: _____

The following Director(s) of the Corporation, being a quorum, were present and participated throughout the meeting of the BOD.

President: _____

Vice President: _____

All reports will be filed as of today's meeting as adopted Minutes of the BOD as discussed.

The following policies and procedures were set in motion by the BOD effective date _____, _____

The following resolutions were voted upon and agreed by the Directors and Officers present at the meeting.

All decisions discussed will be implemented before year end to comply with the BOD requirements and compliance. Items addressed and resolutions to issues are listed here or in the attached page (s).

1 _____

2 _____

3 _____

4 _____

5 _____

6 _____

7 _____

8 _____

There was no further business, and upon motion made, seconded, and unanimously carried, it was Resolved, that all the items and documents that all actions taken thus far have been ratified and approved by the Directors of the Corporation. Meeting is adjourned.

"This is a true record and attestation effective _____, _____

President: _____

Vice President: _____